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AUDIT COMMITTEE

DATE: MONDAY 28 JUNE 2010

TIME: 10.00 AM

PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)

Members –

Councillors Berrow, Evans, Murphy, Stark and Thompson.

Independent Members –

Mr. Clarke, Ms. Myles and Mr. Stewart.

Substitutes -

Any Members other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review

Members are invited to attend the above meeting to consider the items of business overleaf

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL
CHIEF EXECUTIVE

AUDIT COMMITTEE
PART I (PUBLIC COMMITTEE)

AGENDA

1. APPOINTMENT OF CHAIR AND VICE-CHAIR

The Committee will appoint the Chair and Vice-Chair for the municipal year 2010/11.

2. APOLOGIES

To receive apologies for non-attendance submitted by Committee Members.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

4. MINUTES

(Pages 1 - 8)

To confirm the minutes of the meeting held on 26 March, 2010.

5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. REGISTRATION SERVICE - SERVICE DELIVERY REVIEW

(Pages 9 - 40)

The Director of Corporate Support will submit a Service Delivery Review report in respect of Plymouth's Registration Service.

7. TREASURY MANAGEMENT ANNUAL REPORT 2009/10

(Pages 41 - 66)

The Director for Corporate Support will submit the Treasury Management Annual Report for 2009/10.

8. RISK MANAGEMENT - ANNUAL REPORT

(Pages 67 - 76)

The Director of Corporate Support will submit the Risk Management Annual Report.

9. OPERATIONAL RISK MANAGEMENT UPDATE

(Pages 77 - 86)

The Director of Corporate Support will submit an update report in respect of Operational Risk Management.

- 10. INTERNAL AUDIT ANNUAL REPORT 2009/10 (Pages 87 - 130)**
- The Assistant Head of Devon Audit Partnership will submit the Internal Audit Annual Report for 2009/10.
- 11. ANNUAL GOVERNANCE STATEMENT 2009/10 (Pages 131 - 152)**
- The Director for Corporate Support will submit the Annual Governance Statement for 2009/10.
- 12. STATEMENT OF ACCOUNTS 2009/10 TO FOLLOW**
- The Director for Corporate Support will submit the Statement of Accounts for 2009/10.
- 13. EXTERNAL AUDIT - INTERIM AUDIT REPORT 2009/10 TO FOLLOW**
- The City Council's External Auditor, Grant Thornton, will submit the Interim Audit Report for 2009/10.
- 14. EXTERNAL AUDIT - PERFORMANCE MANAGEMENT ARRANGEMENTS (Pages 153 - 164)**
- The City Council's External Auditor, Grant Thornton, will submit a report on Performance Management Arrangements.
- 15. EXTERNAL AUDIT - REVIEW OF ARRANGEMENTS FOR COMPLYING WITH AGE RELATED EQUALITIES LEGISLATION (Pages 165 - 174)**
- The City Council's External Auditor, Grant Thornton, will submit a Review of Arrangements for Complying with Age Related Equalities Legislation.
- 16. EXTERNAL AUDIT - PLYMOUTH CITYBUS REVIEW (Pages 175 - 214)**
- The City Council's External Auditor, Grant Thornton, will submit the Plymouth Citybus Review.
- 17. EXTERNAL AUDIT - PROGRESS REPORT (Pages 215 - 216)**
- The City Council's External Auditor, Grant Thornton, will submit a progress report.
- 18. REVIEW OF WHISTLEBLOWING POLICY (Pages 217 - 224)**
- The Assistant Head of Devon Audit Partnership will submit a Review of the Whistleblowing Policy.

19. DEVON AUDIT PARTNERSHIP - PLYMOUTH'S INTERNAL AUDIT STRATEGY AND CHARTER (Pages 225 - 236)

The Assistant Head of Devon Audit Partnership will submit Plymouth's Internal Audit Strategy and Charter.

20. AUDIT COMMITTEE WORK PROGRAMME (Pages 237 - 240)

The Assistant Head of Devon Audit Partnership will submit the Audit Committee's Work Programme for July 2010 to June 2011.

21. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE COMMITTEE)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil